

Good Afternoon Wye School Families:

On March 15, the Government of Alberta announced new measures to limit the spread of COVID-19. Since then, all classes from kindergarten to Grade 12 are cancelled until further notice.

Report cards will be issued on Friday, March 20, 2020 @ 4:00 pm but parent-teacher-student interviews will be postponed until further notice. Once teachers get direction on how to proceed with instruction they will be in touch with you. Until then please follow the district website www.eips.ca for updated information.

With this being said, it is important that all families retrieve their belongings.

In order to minimize risk of infection, we are only permitting small groups, at scheduled intervals, to retrieve belongings. All families wishing to retrieve their belongings must sign up for a scheduled time slot, the same as if you were booking a parent/teacher interview. Each family is permitted to book one time slot regardless of how many children they have. During this time slot, families will come to the SOUTH gym doors. Please park in the south staff parking lot. (See the map below)

Parents are to remain outside the SOUTH gym doors. Students' items have been bagged in advance. There will be carts or tables placed outside the SOUTH gym doors with bins on them, please use these to drop off library books, home reading books, and any other school items you may have.

Lost and Found items as well as student items that were not labeled will be placed outside the south doors. Your patience and cooperation is greatly appreciated at this difficult time.

When you come at your scheduled time to retrieve your belongings, please make sure you abide by the following:

- 1) Make an appointment through schoolinterviews.ca **Event Code: btgt5.**
- 2) These time slots will be 10 minutes each. At this point, **staff will not be able to answer questions about school programming.**
- 3) Retrieval Times:
 - i) Wednesday, March 18 (12:30 - 3:30 pm)
 - ii) Thursday, March 19 (9:30 am - 3:30 pm)
 - iii) Friday, March 20 (9:30 am - 3:30 pm)
- 4) People who are sick or are in self-isolation should not come to the school. You can have someone else pick up your child's personal items. This includes zero

tolerance for any sign of illness, *no matter how mild the symptoms*. These are not limited to just the recognized symptoms of COVID-19—these include a runny nose, coughing and sneezing, congestion, signs of a high temperature or complaints of achiness and fatigue.

5) Park in the Staff (South) parking lot

- 6) Student items have been bagged in advance by staff. Collect the bag(s) at the SOUTH gym doors. Medications will be included in student bags.
- 7) If you aren't able to come during the scheduled times, please notify the school (WYE.General@eips.ca). You can choose another person to come on your behalf.

We ask at this time you also **return all school resources such as library books, home reading books, book clubs, series books etc.** We will have bins available to put these items in.

On behalf of all our Administration and Wye School Staff, we look forward to exchanging a smile with you at your pick up time.

Regards,

Bill Schlacht
Principal
Wye Elementary School

Staging Legend

 Incident Command Post	 Student Release
 Student Assembly Area	 First Aid
	 Media Staging

